




Shortcut Keys and Mouse Usage

This section lists some useful shortcut keys and mouse usage that you can use to speed up development. Keyboard commands for the standard Omnis menu options are shown in the menus and will vary across the different platforms.




The usage described below applies to all platforms unless indicated. In general, the Ctrl key under Windows and Unix corresponds to the Cmnd key under MacOS, while F[number] keys under Windows and Unix correspond to Cmnd+[number] under MacOS. For example, F9 corresponds to Cmnd+9, which opens the Catalog.

Note that the term “Right-click” is used throughout the Omnis manuals and means you click with the right mouse button under Windows and Unix, or hold down the Ctrl key and click the mouse under MacOS.




Launching Omnis & Opening Libraries

Action			
Launch Omnis	Double-click on the Omnis icon		
Launch Omnis and open a library	Double-click on the Library icon		
Open a library (the Browser must be open)	Ctrl/Cmnd-O, or Library>>Open in Browser, or Drop the library's icon onto the Browser from anywhere in your system (not supported on Unix)		
Open library but <i>do not</i> run Startup task	Hold down Alt and open library	Hold down Option and open library	Hold down Alt and open library
Close the selected library	Library>>Close in Browser		




Omnis Tools

Action			
Open the Browser	F2	Cmd-2	F2
Open the Component Store	F3	Cmd-3	F3
Open the Notation Inspector	F4	Cmd-4	F4
Open the Inheritance Tree	F5	Cmd-5	F5
Open the Property Manager	F6	Cmd-6	F6
Open the Browser Options	F7	Cmd-7	F7
Open the Catalog	F9	Cmd-9	F9
Open Find and Replace	Ctrl-F	Cmd-F	Ctrl-F




General

Action			
Save the current class	Ctrl+S	Cmd-S	Ctrl+S
Open the Print Destination dialog	Shift-Ctrl-P	Shift-Cmd-P	Shift-Ctrl-P
Print the current selected object (report, method, field, or class); e.g. prints complete list of properties and methods for a class	Ctrl-P	Cmd-P	Ctrl-P
Close the top window	Ctrl-W	Cmd-W	Ctrl-W
Instantiate a class, e.g. open a window, print a report, install a menu or toolbar	Shift-select class in View menu		
Interrupt current processing, such as method execution, or report printing	Ctrl+Break	Cmd-. (period)	Ctrl-C
Exit/Quit Omnis	Alt+F4	Cmd-Q	Alt+F4




Help

Action			
Get help on currently selected item	F1		
Get 'What's This?' cursor, then click on object to get help	Shift-F1		

Window and Report Design




Action			
Switch between design and open window to test the window	Ctrl+T	Cmd-T	Ctrl+T
Make an exact square; or circle; or a line at an angle of 0, 45 or 90 degrees	Ctrl-/ Cmd-drag (select the object(s) prior to pressing the Ctrl/Cmd Key)		
Duplicate a selected object	Ctrl-drag	Option-drag	Ctrl-drag
Select multiple objects for moving, grouping, locking, or cutting and pasting	Shift-click		
Select all the objects on a window or report	Ctrl+A	Cmd-A	Ctrl+A
Lock cursor movement to X/Y direction when sizing or moving object(s)	Shift-drag (Select the object(s) prior to pressing the Shift Key)		
Open the specified class or method editor for the current class	F8	Cmd-8	F8

Moving and Sizing Objects

Action			
Move object by one pixel, or by grid amount if grid is enabled	←, →, ↑, ↓		
Move object by a greater amount; uses the current grid setting*	Shift-←, →, ↑, ↓		
Size an object by one pixel on its <i>right</i> or <i>bottom</i> edge	Ctrl+←, → Ctrl+↑, ↓	Cmd-←, → Cmd-↑, ↓	Ctrl+←, → Ctrl+↑, ↓
Size an object by a larger amount on its <i>right</i> or <i>bottom</i> edge; uses the current grid setting*	Shift-Ctrl+←, → Shift-Ctrl+↑, ↓	Shift-Cmd-←, → Shift-Cmd-↑, ↓	Shift-Ctrl+←, → Shift-Ctrl+↑, ↓

* Uses current window **horzgrid** and **vertgrid** properties regardless of the status of the **showgrid**, **sizetogrid**, **aligntogrid** properties.




List and Grid Fields

Action			
Select multiple non-consecutive lines	Ctrl-click	Cmd-click	Ctrl-click
Deselect selected line	Ctrl-click	Cmd-click	Ctrl-click
Select multiple consecutive lines	Shift-click		
Deselect all lines (user-defined lists only)	Click on white space at end of list		




The lists key usage applies to most built-in Omnis lists, as well as your own lists.

Container Fields




Container fields are window fields that contain other fields, such as complex grids.

Action			
To select an object in a selected container field	Ctrl/Cmnd-click on object		
To select all objects in a container field	First select all objects on the window using Ctrl/Cmnd-A, then Ctrl/Cmnd-click inside one of the objects inside the container field		
To drag select a number of objects inside a container field	Ctrl/Cmnd & drag around objects inside the container field		
To copy a container field, including its internal fields	Ctrl/Option-drag on empty part of container field		

Property Manager

Action			
Open droplist or dialog in Property Manager	Alt-Down arrow, Return to confirm choice		
To toggle value of property in the Property Manager, e.g. to toggle true/false value or cycle through multiple values	Double-click on value		

Method Editor and Debugger

Action			
Set a go point on a method line	Double-click		
Set a breakpoint	Ctrl+Shift+B	Cmd-Shift-B	Ctrl+Shift+B
Set a one-time breakpoint	Ctrl+Shift+O	Cmd-Shift-O	Ctrl+Shift+O
Clear breakpoints	Ctrl+Shift+C	Cmd-Shift-C	Ctrl+Shift+C
Clear field breakpoints	Ctrl+Shift+F	Cmd-Shift-F	Ctrl+Shift+F
Stop debugger during execution	Pause	Cmd-Alt-Backspace	Pause
Display the variable context menu for variable or field	Right-click on variable or field	Ctrl-click on variable or field	Right-click on variable or field
Expand calculation/text box in calculation box	Ctrl+U	Cmd-U	Ctrl+U
Comment selected method line(s) Uncomment selected method line(s)	Ctrl+; Ctrl+'	Cmd-; Cmd-'	Ctrl+; Ctrl+'
Add <i>new</i> line below current line in method	Ctrl+N	Cmd-N	Ctrl+N
<i>Insert</i> line above current line in method	Ctrl+I	Cmd-I	Ctrl+I
Open the window or report design screen for the current method or method(s)	F3	Cmd-3	F3
Open the method editor for a custom menu installed on menu bar	Shift-select menu option		
Wild card when typing commands, for example, typing o*w finds the <i>Open window instance</i> command	* character		
Find next or previous line in list when used with search string, for example, *cur+, +,... finds all strings containing "current"	+ or - keys		